**CERTIFICATE FROM EMPLOYER BANK**

(For retired officers of other PSU Banks)

# *(To be drafted on the Bank’s Letter Head)*

**This is to certify that Mr/Ms\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**S/o\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_R/o\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**was working in \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Bank & other details are certified as under:**

|  |  |  |
| --- | --- | --- |
| **S.No** | **Particulars** | **Details** |
| 1 | Name in full |  |
| 2 | Employee Code No. |  |
| 3 | PAN number |  |
| 4 | a) Date of Birth | (DATE-MONTH-YEAR) |
| b) Age as on 01.09.2023 | (Years- Months-Days) |
| 5 | Permanent Address |  |
| Address for communication |  |
| 6 | Date of Appointment in Employer Bank | (DATE-MONTH-YEAR) |
| 7 | Date of Promotion in Officer Scale/Cadre | (DATE-MONTH-YEAR) |
| 8 | Date of Retirement in Employer Bank | (DATE-MONTH-YEAR) |
| 9 | Scale/Cadre at the time of Retirement |  |
| 10 | Number of Years of Experience in Officer Scale/Cadre |  |
| 11 | Number of Years of Experience as in-charge of credit / Advances / Loans department in a branch |  |
| 12 | Number of Years of Experience as in-charge of credit / Advances / Loans department in controlling zonal/divisional/head office |  |
| 13 | Number of Years of Experience in credit audit portfolio at Zonal/Divisional/Corporate/Head Office in field/administration |  |
| 14 | Number of Years of Experience in Foreign Exchange portfolio at branch / Zonal / Divisional / Corporate/Head Office in field/administration |  |
| 15 | Number of Years of Experience in high value credit, project finance, consortium lending at branch / Zonal / Divisional /Corporate/Head Office in field/administration (in years) |  |
| 16 | Experience as Credit Auditor / RBIA Auditor / Concurrent Auditor in bank. If any (Brief Details) |  |
| 17 | Details of Disciplinary Proceedings (Major & Minor) if any initiated during the service tenure. |  |
| 18 | Whether dismissed/terminated/ removed/ discharged from the services of the employer bank? | (YES or NO) |

**We further certify that \_\_\_\_\_\_\_\_\_\_\_\_\_ Bank has No Objection if Mr/Ms \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ applies for or is being engaged as Credit Auditor in J&K Bank Ltd.**

**Place: Signature & Seal of**

**Date: Authorised Signatory**

**From HR Deptt. of Head Office**